

NOTICE TO BIDDERS

1. PROPOSALS: Sealed bids for the following: **“Ballinger Lake Park Improvements – Phase II”** will be received on **THURSDAY, SEPTEMBER 3RD** at 11:30 AM which time bids will be publicly opened and read aloud at the Municipal Building, located at 1 Cabin Circle, Medford Lakes, NJ 08055. All bids must either be hand-delivered to the Municipal Building or sent by certified mail, return receipt requested, to the Municipal Building prior to the time and date when the bids will be opened. Mailed bids shall be sent to the Municipal Building and addressed to the Municipal Clerk, 1 Cabin Circle, Medford Lakes, NJ 08055. These bids will then remain sealed until they are to be opened on **THURSDAY, SEPTEMBER 3RD** at 11:30 AM. Bids will not be received after the specified time. Each proposal must state the name and address of person, firm or corporation interested in the same as a principal. Proposals must be submitted in a sealed envelope, addressed to the Municipal Clerk, Borough of Medford Lakes, and identified as bid for: **“Ballinger Lake Park Improvements – Phase II” ERI Project #24046 01.**

The Borough Committee and its Solicitor will be the sole discretionary body for consideration or rejection of the proposals.

2. SPECIFICATIONS: Specification and Form of Bid Proposal for: **“Ballinger Lake Park Improvements – Phase II”** have been filed in the Office of the Project Engineer at 815 East Gate Drive – Suite 103, Mount Laurel, New Jersey 08054, and may be inspected by prospective bidders during normal business hours.

Bidders may obtain copies of the Drawings, Specifications and Contract Documents from the above office upon payment of seventy five dollars (\$75.00). Checks should be made payable to Environmental Resolutions Inc. The payment for contract documents is non-refundable. If the contract documents are to be mailed there is an additional twenty dollar (\$20.00) fee for postage.

The successful bidder shall supply all labor, materials and equipment required to complete the work as set forth in the general provisions of the contract, including General and Supplementary Conditions and Technical Specifications. The proposed work includes the milling and overlay, drainage improvements, installation of a traffic signal, striping of roadways and traffic markings and related appurtenances.

3. WITHDRAWAL OF BIDS: Any bid may be withdrawn prior to the above scheduled time for the opening of bids or any authorized postponement thereof. Bids received after time and date designated shall not be considered. No bidder may withdraw a bid for a period of sixty (60) days after the actual date of the opening thereof.
4. PRICES: Proposals shall be submitted on the appropriate form properly filled out and duly executed. The bidder shall state unit price bid in the proposal required to fulfill the intent of these specifications.
5. CONTRACT: The successful bidder shall, within ten (10) days after official acceptance by the Mayor and Borough Committee of the Borough of Medford Lakes of his bid, execute a contract and deliver same to the Municipal Clerk. Failure to do so will be considered as an abandonment of the contract. The form of contract will be furnished to the successful bidder by the Borough Solicitor.
6. BID SECURITY: Must be in the form of a certified treasurer's or cashier's check or bid bond in the amount of 10% of the bid amount, not to exceed Twenty Thousand Dollars and Zero Cents (\$20,000.00), is required and should be made payable to Medford Lakes Borough. A Consent Surety Statement and Certification must be submitted. A Certificate of Authority issued by the New Jersey Department of Banking and Insurance must be submitted.

7. GENERAL: The owner reserves the right to reject any or all bids and to accept the bid which best appears to be in their best interest. The owner also reserves the right to consider any proposal invalid which considers furnishing said items which do not conform strictly with that specified. If a nonconforming proposal is not discovered at the time of the bid opening, the owner reserves the right to reject said proposal at any time prior to execution of the contracts by them.
8. GUARANTEE: The said item shall be delivered as specified, serviced and guaranteed strictly in accordance with the specifications. Said manufacturer's specifications and/or instructions shall be hereby made a part of this proposal by the submission of bid and as such should be attached.
9. DISCRETIONARY POWERS OF MAYOR AND BOROUGH COMMITTEE: The Governing Body shall not be obligated to accept the lowest bids for the said item and reserves the sole discretionary rights to accept the said item which is in the best interest of the municipality. Determination of suitability in relation to lump sum bid for the use intended of the said item will be solely that of the Mayor and Borough Committee of the Borough of Medford Lakes.
10. Bidders must conform with the requirements of P.L. 1975, c. 127 "Affirmative Action" and file the non-collusion affidavit, consent surety and Public Law 2012, c. 25 (Disclosure of Investments in Iran).
11. The Bid shall contain an acknowledgement of receipt of all Addenda, which shall be completed on the Form provided with the Bid Documents and Disclosure statement naming all stockholders whom own 10% or more of the Company.
12. Bidders must submit a valid Business Registration Certificate with any bid submission as well as valid Business Registration Certificates for any Sub-Contractors that are to be utilized.
13. The New Jersey Prevailing Wage Rates shall be made a part of every contract for the performance of the described work where applicable.
14. CHALLENGE TO SPECIFICATIONS: All challenges to bid specifications are to be presented within 3 business days prior to the bid opening and must be in writing. Challenges to the bid specifications filed after the bid opening shall have no effect on bid awards.
15. PROJECT DESCRIPTION: It is the intention of these Specifications and Plans to provide and secure the construction of the **Ballinger Lake Park Improvements – Phase II** project in the Borough of Medford Lakes, Burlington County, New Jersey complete in every detail as shown or specified, for the prices bid in the Proposal. The proposed work generally consists of milling, HMA Surface Course, drainage improvements, traffic signage and striping, landscaping and related appurtenances.
16. PROJECT FUNDING: This project is funded in part by a FY 2025 Burlington County Parks Grant and a DCA Local Recreation Improvement Grant..

Mark J. McIntosh, RMC
Borough Clerk
Borough of Medford Lakes

FORM OF PROPOSAL

For the construction of the **Ballinger Lake Park Improvements – Phase II** and related work in the Borough of Medford Lakes, Burlington County, New Jersey:

The undersigned, as bidder, declares that:

- (1) (s)he has carefully examined the annexed Advertisement for Proposals, Specifications, and forms for Contract and Bond, and the accompanying drawings therein mentioned;
- (2) (s)he has received, examined and taken into full account the provisions of Addenda Number _____, dated _____.
(if none, so state)
- (3) (s)he has familiarized himself with all Federal, State and local laws, ordinances, rules and regulations affecting the proposed Project;
- (4) (s)he has visited the sites of the work and made such independent investigations as he deems necessary; and
- (5) (s)he has examined fully into the conditions, costs and expenses involved in the performance of the proposed work;

and (s)he hereby proposes and agrees that if this proposal is accepted (s)he will enter into contract with the Borough of Medford Lakes, in the County of Burlington, to provide the necessary equipment, machinery, tools, power, labor, services, hauling, superintendence and all materials and things required for, and will do and perform all work of installation, construction and completion of the entire Project described in said Specifications and/or illustrated on the drawings, all in entire accordance with the requirements of the said Specifications, for the following prices, to wit:

BASE BID

Ballinger Lake Park Improvements – Phase II

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1.	Clearing Site & Grading	1 LS	\$ _____	\$ _____
2.	Permeable Pavers	25 SY	\$ _____	\$ _____
3.	4" Stone (If and Where Directed)	10 SY	\$ _____	\$ _____
4.	Boardwalk and Pier	1 LS	\$ _____	\$ _____
5.	Guard Rails (Boardwalk and Pier)	85 LF	\$ _____	\$ _____
6.	Helical Pile	10 UN	\$ _____	\$ _____

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
7.	Interpretive Sign	2 UN	\$ _____	\$ _____
8.	Topsoil, 4" Thick and Seed	40 SY	\$ _____	\$ _____
9.	Landscaping	1 LS	\$ _____	\$ _____

SUBTOTAL AMOUNT BASE BID

\$ _____

_____ Dollars _____ Cents.

(The total amount is to be shown in both words and figures. In case of discrepancy the amount shown in words will govern.)

ALTERNATE BID #1

Ballinger Lake Park Improvements – Phase II

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
A1.1	Irrigation System	1 LS	\$ _____	\$ _____

SUBTOTAL AMOUNT ALTERNATE BID #1

\$ _____

_____ Dollars _____ Cents.

(The total amount is to be shown in both words and figures. In case of discrepancy the amount shown in words will govern.)

TOTAL AMOUNT BASE BID #1

+ ALTERNATE BID #1

\$ _____

_____ Dollars _____ Cents.

(The total amount is to be shown in both words and figures. In case of discrepancy the amount shown in words will govern.)

CONTRACTOR _____
partnership

The undersigned is a corporation under the laws of the State of _____
individual
having principal offices at _____

ADDRESS _____

CITY _____

STATE _____ ZIP _____

TELEPHONE _____ FAX _____

Attest _____ Signed _____

(Corporation)

Title _____ Title _____

Date _____